**CHAPTER OFFICER NOMINATION FORM**

| Nominee for Office or Position: | ☐ Board of Directors  (2 year term)  ☐ Financial Auditing Committee  (2 year term)  ☐ Elections Committee Officer (2 year term) |
| --- | --- |
| Nominee Name, Credential: |  |
| Address: |  |
|  |  |
|  |  |
| Phone: |  |
| E-Mail: |  |
| PMI Membership ID: |  |

**REQUIRED QUALIFICATIONS**

1. Member in Good Standing of PMI and the PMI Switzerland Chapter: ☐ YES  ☐ NO
2. In compliance with the Bylaws, Article IV, Section 9 or  
   Article VI, Section 4 (see also last page): ☐ YES ☐ NO

**REFERENCES (Board of Directors position only)**

Please include two (2) references recommending you for the Board of Directors position. References shall be provided by persons such as Chapter Officer, Chapter member or your line manager. (At least one Reference will be contacted by Elections team.)

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**PLEASE FILL OUT THE** [**POWER POINT SLIDE PROVIDED**](https://docs.google.com/presentation/d/1KMjbimKucoEePmezyKIJyPf_HCpOEVv4/edit?slide=id.p1#slide=id.p1) **WITH:**

**1) Project Management Experience**

**2) PMI Volunteering Experience**

**3) Your Motivation and Key Priorities within the Chapter**

**4) Election Statement**

**ETHICS**

Please answer the following questions. Each question must be answered in order to be considered for a nomination to the PMI Switzerland Chapter.

| 1. Have you ever been found by any professional association, which you have belonged to, to have violated its ethical code or are you currently under investigation for an alleged ethical violation by any professional association to which you belong? | ☐ YES ☐ NO |
| --- | --- |
| 1. Have you ever been convicted of a felony or convicted of a misdemeanor, which might relate to the responsibilities of the position for which you have been nominated? | ☐ YES ☐ NO |
| 1. Do you have any contractual or financial relationship to the component? | ☐ YES ☐ NO |
| 1. To the best of your knowledge, are you involved in any relationships, personal, professional or otherwise directly or indirectly, which may raise a potential conflict of interest regarding your service to the organization? | ☐ YES ☐ NO |
| Important: If you answered “yes” to any of the above questions, please provide detailed information on the following page. |  |
| 1. Do you agree to fully disclose to the board of directors any potential conflicts of interest related to any relationships? | ☐ YES ☐ NO |

☐ I confirm that the above statements are true. I hereby give the Nominations Committee permission to request appropriate information regarding the action(s) named above from the relevant organization or persons.

☐ As a condition of my candidacy, I agree that I will not initiate, encourage, accept or endorse conduct on behalf of my candidacy, which is in violation of the Chapter Nominations & Elections Policy. To violate this policy may result in revocation of my candidacy for office.

**EXPLANATIONS TO ETHICS QUESTIONS** (if necessary use additional sheets)

| Question # | Explanation |
| --- | --- |
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**ELIGIBILITY REQUIREMENTS   
(according to** [**Chapter Bylaws Version of Jan 20, 2025**](https://pmi-switzerland.ch/about-us/our-bylaws)**)**

**For Board of Directors, Chapter Bylaws, Article V, Section 3:**

Any candidate for a Board office must meet the following minimum requirements: Either a university diploma and at least three (3) years of experience in the role of a project manager, or at least five (5) years of experience in the role of a project manager, have served as a PMI Switzerland Chapter volunteer (elected officer, appointed officer, committee member or task force volunteer) for at least six (6) months within the past two (2) years, be endorsed by two (2) Board of Director members, be confirmed by the Nomination Committee who will assess if the candidate meets the criteria.

**CANDIDATE CHECKLIST**

* Please complete the previous pages of the form **in electronic format (no handwriting)**.
* Please include a headshot photo (**max 200kb, good resolution**) along with your application.
* Please return the application to the PMI Switzerland Chapter Nominations Committee (e-mail ) **by the date indicated on the Chapter website**.